

## A\*VISTA Volunteer Job Listing

Through a partnership with PlusTime NH, the Afterschool Alliance seeks to hire a self-motivated, team player, committed to community service in the area of afterschool initiatives.

At the end of the school day, 14.3 million children are unsupervised. The Afterschool Alliance has a simple mission, making quality, affordable afterschool programs available to all children that need them. The Afterschool Alliance has one position open for an AmeriCorps\*VISTA member to serve full-time for 12 months to help us work towards our goal of afterschool for all.

The general tasks and activities that will be performed by an AmeriCorps\*VISTA member working with the Afterschool Alliance will include:

- Performing research and preparing written materials about issues in the afterschool field;
- Organizing communications with experts in the field, including conference calls and conferences;
- Assisting with the monitoring of afterschool related policy developments at the federal, state, and local levels;
- Assisting with communicating changes in federal policy to afterschool providers and advocates;
- Assisting with the collection and analysis of data and information regarding local, state and federal policies affecting afterschool programs;
- Supporting the management and coordination of all of fundraising efforts;
- Organizing and maintaining an increased web presence;
- Supporting events and meetings as needed;
- Representing the Afterschool Alliance at events and briefings;
- Helping to maintain the organization's database; and
- Helping with administrative functions, as needed.

**Requirements:** Background in child development, education, communications or community development preferred. **Stipend and benefits include:** Monthly living allowance, health coverage, education award, professional development/training and great work experience.

**Deadline to Apply:** Open until filled.

**To Apply:** Send resume and cover letter to:  
AmeriCorps\*VISTA Member Search  
Afterschool Alliance  
1616 H Street, N.W., Suite 820  
Washington, DC 20036  
**Fax:** (202) 347-2092  
**E-mail:** [info@afterschoolalliance.org](mailto:info@afterschoolalliance.org)

*The Afterschool Alliance is an equal opportunity employer.*